



INTERN JOB DESCRIPTION

POSITION/JOB TITLE: Youth Outreach Intern
DEPARTMENT/PROGRAM: Youth Programs
REPORTS TO: Youth Outreach Coordinator
TIME COMMITMENT: 4 hours per week for 1 year
PAY: \$200 monthly stipend to assist with expenses
LOCATION: 1927 L Street

JOB SUMMARY:

The Youth Outreach Intern is responsible for researching, developing, and executing a social media campaign. The Youth Outreach Intern will create services, programs, and events through an intersectional lens with a focus on LGBTQ youth in South Sacramento's Building Health Communities (BHC) area. The BHC area consists of three zip codes: 95817, 95824, and 95820. The work done through this internship will focus on creating healthy communities for LGBTQ youth in them. This position reports directly to the Youth Outreach Coordinator and works in partnership with other program staff, stakeholders, and community members of diverse backgrounds.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES:

1. Create a social media campaign from conception to execution.
2. Administrate the creation and publishing of relevant, original, and high-quality marketing content.
3. Coordinate advocacy efforts for community members and other interested parties on how to effectively advocate for LGBTQ youth.
4. Build relationships with faith communities, LGBTQ high school clubs, PTAs, and organizations in South Sacramento.
5. Foster relationships with faith-based and spiritual leaders to establish a partnership and increase LGBTQ inclusivity inside spaces of spirituality.
6. Assist in coordinating the Queer Voices panel: Including recruiting and training new panel participants and securing speaking engagements.
7. Organize and co-facilitate PRIDE Coalition meetings to work with community stakeholders, partners, and members of South Sacramento.
8. Other duties as assigned by the Youth Outreach Coordinator.

JOB QUALIFICATIONS, EXPERIENCE & QUALITIES:

1. Familiarity with and passion for LGBTQ issues and experience working with diverse populations modeling a client-centered approach.
2. Must be between the ages of 16-24 and reside in the follow zip codes: 95817, 95824, or 95820
3. Bilingual fluency in English and one or more other languages is preferred.
4. Good written, verbal, and interpersonal communication skills.
5. The person in this position may be required to sit or stand for extended periods of time, maneuver tight storage space, move objects up to 25 pounds, ascend/descend stairs, operate computers, copiers, and other office equipment, open and close filing cabinet and boxes, and observe visitors.

To Apply:

Please submit a cover letter and resume in Microsoft Word or Adobe PDF by email to Youth@saccenter.org. No phone calls or in-person applications please.

About the Organization:

The Sacramento LGBT Community Center works to create a region where LGBT people thrive. We support the health and wellness of the most marginalized, advocate for equality and justice, and work to build a culturally rich LGBTQ community.

Position is located in Sacramento, CA.

Equal Opportunity:

The Sacramento LGBT Community Center is an Equal Opportunity employer. We actively seek applications from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, HIV/AIDS status, pregnancy/childbirth and related medical condition, age, marital status, or veteran.

The Sacramento LGBT Community Center is committed to fostering diversity throughout its staff, both paid and volunteer. To obtain a Volunteer Information Packet and application, please visit our website at: www.saccenter.org or call 916-442-0185.