

2012 K Street Sacramento, CA 95811 (916) 442-0185 SacLGBTCenter saccenter.org

## **Center Ambassador**

As a successful candidate, you will be involved in increasing awareness of the Sacramento LGBT Community Center's programs, services, and events. You will work closely with the development team to achieve its marketing goals and objectives, such as communicating the value of our work to the community, encouraging tour attendance, and bringing patrons to tours. To excel in this role you will have excellent communication and networking skills; previous experience working with the Center is strongly desired.

## Key Responsibilities:

- Familiarizing yourself with the Center's mission, vision, and goals
- Educating the community on Center programs and services
- Building rapport with community members and groups
- Monitoring community feedback and giving any and all feed back to the Marketing and Engagement Coordinator
- Representing the Center at events, specifically Get Centered Tours
- Brainstorming ideas and participating in training and workshops
- Maintaining a positive image of the Center at all times

## Position Requirements:

- Excellent verbal and written communication skills
- Friendly, approachable, and outgoing personality
- Working knowledge of the Center and its programs
- A strong commitment to the mission of The Sacramento LGBT Community Center.

If you are interested in this position, please email your resume and cover letter to the Community Engagement and Marketing Coordinator at <a href="mailto:ariela.cuellar@saccenter.org">ariela.cuellar@saccenter.org</a>