

POSITION:	Mental Health Clinician
OPENINGS:	Two positions with a desired start date of 7/01/2020
REPORTS TO:	Assistant Director of Programs for Health Services
STATUS:	Exempt, Full-Time
COMPENSATION:	\$65-70,000 annually
BENEFITS:	Medical, Dental, Vision, Life Insurance, FSA; Employee Assistance Program; 401K, Paid Holidays, Sick, and Vacation
LOCATION:	Sacramento, CA

JOB SUMMARY:

The Center is on a rapid growth trajectory, expanding its mental health programs to include on-site and telehealth therapy. The Center is looking for licensed mental health clinicians to serve within the Health Services Department. Primary responsibilities include individual, couple and group counseling services, documenting progress, utilizing short term model in treatment planning to the greatest extent possible and serve on-duty walk-ins, crisis, as well as general information and crisis telephone calls. The Mental Health Clinician must be able to work independently, under pressure, and with absolute confidentiality and discretion. Some evenings and weekends are required. This position must have a positive and supportive attitude toward the Center's mission and its overall success as well as a thorough understanding of the queer and transgender experience.

Essential Duties and Responsibilities:

- 1) Conduct individual, couple and group counseling services for youth and adult clients through internal referral and document progress in the client's record immediately following the session.
- 2) Provide trauma-informed, culturally affirming, crisis intervention and LGBTQ affirming drop-in support services to homeless, at-risk, and transition-aged youth.
- 3) Observe, assess and refer (within one's scope of practice) clients' mental health symptoms and develop and document service plans that best meet their needs.
- 4) Develop and implement curriculum-based classes and process groups.
- 5) Make appropriate internal referrals to services within the Center and to external providers for higher level needs (e.g., psychiatric evaluation, substance abuse, and other mental health care services); and, follows up on those referrals with the client to assure appropriateness of the referral & continuity of care.
- 6) Participate in the multi-disciplinary case conferencing, presenting assigned cases as they come due for review.
- 7) Assume responsibility for completing all documentation in a timely, legible and thorough manner, submitting client records at the end of each business day, and proper notification of changes in appointment schedule to appropriate staff.
- 8) Report, analyze, and integrate outcome and satisfaction data to improve service delivery.
- 9) Participation with supervisor and/or members of the department and leadership teams in program planning, program evaluation and quality improvement, dissemination activities and training.



- 10) With completion of Clinical Supervision Training, candidate may provide clinical supervision to unlicensed staff clinicians and/or interns.
- 11) Plan, organize and prioritize own work to meet deadlines and accomplish tasks within established timelines, including maintaining accurate records and files.
- 12) Serve as a subject matter expert on the aims, concepts and principles of mental health and substance abuse programs.
- 13) Serve as a subject matter expert on mental health issues, needs, and interests of the LGBTQ youth, adults, families and community, including knowledge of the spectrum of gender and sexual identities and transgender issues.
- 14) Collaborate with Health Services team and Center leadership to implement and build upon the established agency strategic plan with unifying vision to meet the health service needs of the LGBTQ community.
- 15) Participate in staff meetings, planning meetings and other meetings as needed.
- 16) Other duties as assigned.

QUALIFICATIONS AND EXPERIENCE:

- 1) Passion for the Center's mission and work to create a region where LGBTQ people thrive and a commitment to long-term sustainability of the organization
- 2) Experience working with adolescents and families, clinical experience and familiarity with the needs and issues presented by the HIV impacted and LGBTQ communities
- 3) Experience working with the LGBTQ+ community and familiarity with issues of particular relevance to LGBTQ+ people including a demonstrated ability to work effectively with people of diverse races, ethnicities, nationalities, sexual orientations, gender identities, socio-economic backgrounds, religions, ages, English-speaking abilities, immigration status, and physical abilities in an intersectional environment
- 4) Knowledge of Federal, State and County laws and regulations applicable to mental health practice and public health programs.
- 5) Excellent interpersonal, verbal, and written communication skills, with the ability to communicate in a tactfully assertive manner; superior spelling, grammar, AP style copy editing skills are required
- 6) Strong critical thinking skills with a proven attention to detail, organization, and timely independent decision making.
- 7) Ability to synthesize information and manage competing priorities and constituencies.
- 8) Strong political acumen and ability to handle agency information and correspondence with strict confidentiality and discretion.
- 9) A creative problem-solver, using sound judgement to prioritize tasks and limit distractions.
- 10) Proactive and self-motivated under tight deadlines, with the ability to take direction and function under high pressure.
- 11) Regular, consistent and punctual attendance. Must be able to work occasional nights and weekends with a variable schedule and occasional short-trip travel.
- 12) Values strict confidentiality, tact in the workplace and proper social media etiquette.
- 13) Advanced proficiency in Microsoft Office including Outlook, Word, Excel, and PowerPoint are required; must also be able to type 40-50 WPM and a working knowledge of Microsoft Teams and other communication platforms.



REQUIREMENTS:

- 1) LMFT/LCSW, Master's Degree; Public Health, Social Work, Community Health, or a related field is required.
- 2) Licensed professional in the health service field, Direct service mental health care experience is required.
- 3) Access to reliable automobile transportation with a valid driver's license and proof of insurance is required. This position will be required to run errands, pick-up and deliver staff and materials on occasion throughout the Sacramento region.
- 4) Proficiency in English is required; ability to speak/read/write/translate in languages other than English is a plus.
- 5) Offers of employment may be contingent on satisfactory results of a criminal history
- 6) The Sacramento LGBT Community Center is a drug free workplace; employees may be subject to a drug test.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.

TO APPLY:

Email a cover letter and resume as attachments to jobs@saccenter.org with the position title in the subject line; or submit a cover letter indicating the position you are applying for and application/resume to 1015 20th St., Sacramento, CA 95811. For more information visit saccenter.org/careers. No phone calls please.

ABOUT THE ORGANIZATION:

The Sacramento LGBT Community Center works to create a region where LGBTQ+ people thrive. We support the health and wellness of the most marginalized, advocate for equality and justice, and work to build a culturally rich LGBTQ+ community.

EQUAL OPPORTUNITY:

The Sacramento LGBT Community Center is proud to be an equal opportunity employer. People of color, women, persons with disabilities, and persons who are lesbian, gay, bisexual, transgender, non-binary, or intersex are encouraged to apply. The Center maintains a policy of non-discrimination with respect to employees and applicants for employment. No aspect of employment will be influenced in any matter by race, color, religion, sex, age, national origin, marital status, ethnicity, religion, sexual orientation, gender identity and/or expression, physical disability (including HIV or AIDS), medical/mental condition, perceived physical disability or veteran status, or any other basis prohibited by statute.

